

City of Marco Island Florida

JOINT POLICE AND FIRE PENSION BOARD

MEETING MINUTES

August 1, 2019

Fire Department Training Room

1. CALL TO ORDER

The meeting was called to order at 1:01 PM.

2. ROLL CALL

Fire Trustees Present

Raymond Ladurini, Chairman
Laura Litzan, Secretary
Jim Pope, Vice Chair
Tom Kirstein

Fire Trustees Absent

William Edwards

Others Present

Ken Harrison, Sugarman & Susskind, P.A.
Amber McNeill, The Resource Centers, LLC
Scott Owens, Graystone Consulting
Andy McIlvaine, Graystone Consulting
Doug Lozen, Foster & Foster
Guillermo Polanco, City of Marco Island

Police Trustees Present

Mark Haueter, Chairman
Ryan Montgomery, Vice Chair
Laura Litzan, Secretary
Gerard Shannon
Mark Haueter

Police Trustees Absent

Glenn Zirgibel

A brief summary of the meeting is as follows:

3. PUBLIC COMMENT

There were no members of the public present.

4. POLICE – BOARD OFFICER SELECTION

POLICE: MOTION TO NOMINATE MR. HAUETER AS BOARD CHAIRMAN WAS MADE BY MS. LITZAN AND SECONDED BY MR. SHANNON. MOTION PASSED UNANIMOUSLY.

POLICE: MOTION TO NOMINATE MR. MONTGOMERY AS BOARD VICE CHAIRMAN WAS MADE BY MR. HAUETER AND SECONDED BY MR. SHANNON. MOTION PASSED

UNANIMOUSLY.

5. APPROVAL OF MEETING MINUTES

POLICE & FIRE: MOTION TO APPROVE THE JOINT FIREFIGHTERS' AND POLICE OFFICERS' BOARD MEETING MINUTES FROM MAY 2, 2019 WAS MADE BY MR. HAUETER AND SECONDED BY MS. LITZAN. MOTION PASSED UNANIMOUSLY.

6. REPORTS

a. Investment Consultant Report –Scott Owens & Andy McIlvaine, Graystone Consulting

Mr. McIlvaine reviewed the economy for the quarter at length. The market continues to be very volatile; 10 out of the 11 sector were positive.

Mr. Polanco entered the meeting at 1:11 PM.

Fire Summary of Relevant Facts

Mr. Owens reviewed the 06-30-19 quarterly report. The total portfolio was \$22,040,202.55 with a net rate of return of 3.57%. There is currently no need for rebalancing. Mr. Owens reviewed the Plan's managers and the new compliance checklist. The total portfolio as of 07-29-19 was \$22,445,440 with a net rate of return of 4.6% FYTD. Mr. Owens reviewed the tactical asset allocation and Morgan Stanley's outlook going forward.

Police Summary of Relevant Facts

Mr. Owens reviewed the 06-30-19 quarterly report. The total portfolio was \$16,796,722.27 with a net rate of return of 3.2%. Mr. Owens reviewed the Plan's managers and recommended rebalancing the portfolio to compliance in equities

POLICE: MOTION TO AUTHORIZE GRAYSTONE TO REBALANCE THE PORTFOLIO TO COMPLIANCE IN EQUITIES, AS RECOMMENDED, WAS MADE BY MR. HAUETER AND SECONDED BY MR. SHANNON. MOTION PASSED UNANIMOUSLY.

Ms. McNeill will forward the Collective Bargaining Agreements to Mr. Herrera once she receives them from the Chairmen. The total portfolio as of 07-29-19 was \$17,018,666 with a net rate of return of 3.6% FYTD.

The Boards discussed the difference between cost vs the market.

FIRE: MOTION TO AUTHORIZE MORGAN STANLEY TO CHANGE THE INVESTMENT POLICY SUMMARY TO COST WAS MADE BY MR. KIRSTEIN AND SECONDED BY MS. LITZAN. MOTION PASSED UNANIMOUSLY.

b. Attorney Report – Ken Harrison, Sugarman and Susskind, PA

The Boards chose to table the proposed ordinances until the next meeting.

c. Administrator Report – Amber McNeill, The Resource Centers

FIRE: MOTION TO AUTHORIZE SUGARMAN AND SUSSKIND TO UPDATE THE SUMMARY PLAN DESCRIPTION WAS MADE BY MR. LADURINI AND SECONDED BY MS. LITZAN. MOTION PASSED

UNANIMOUSLY.

POLICE: MOTION TO AUTHORIZE SUGARMAN AND SUSSKIND TO UPDATE THE SUMMARY PLAN DESCRIPTION, PENDING RATIFICATION OF THE CBA BY COUNCIL, WAS MADE BY MR. HAUETER AND SECONDED BY MS. LITZAN. MOTION PASSED UNANIMOUSLY.

Ms. McNeill informed the Police Board that the COLAs were effective 07-01-19.

POLICE: MOTION TO APPROVE THE 08-01-19 BENEFIT APPROVALS WAS MADE BY MR. HAUETER AND SECONDED BY MR. MONTGOMERY. MOTION PASSED UNANIMOUSLY.

Ms. McNeill reviewed the proposed FY2020 Administrative Budgets with the Boards.

FIRE: MOTION TO APPROVE THE FY2020 ADMINISTRATIVE BUDGET WAS MADE BY MS. LITZAN AND SECONDED BY MR. KIRSTEIN. MOTION PASSED UNANIMOUSLY.

POLICE: MOTION TO APPROVE THE FY2020 ADMINISTRATIVE BUDGET WAS MADE BY MR. HAUETER AND SECONDED BY MR. MONTGOMERY. MOTION PASSED UNANIMOUSLY.

7. **PLAN FINANCIALS**

FIRE: MOTION TO APPROVE THE FIRE 08-01-19 WARRANT BY MS. LITZAN AND SECONDED BY MR. KIRSTEIN. MOTION PASSED UNANIMOUSLY.

POLICE: MOTION TO APPROVE THE POLICE 08-01-19 WARRANT BY MR. HAUETER AND SECONDED BY MR. MONTGOMERY. MOTION PASSED UNANIMOUSLY.

8. **NEW BUSINESS**

Ms. McNeill provided a letter from Bolton, an actuarial firm, for the Board's reference. The Board discussed the asset allocation at length.

9. **OLD BUSINESS- NONE**

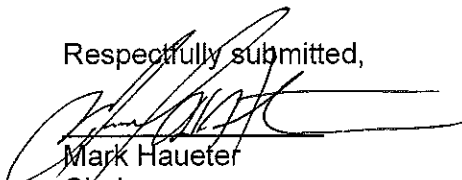
10. **BOARD MEMBER COMMENTS- NONE**

11. **NEXT MEETING-** The Next Regular Meeting is scheduled for November 7, 2019 at 1:00 PM

12. **ADJOURNMENT**

MOTION TO ADJOURN THE MEETING WAS MADE BY MR. HAUETER AND SECONDED BY MS. LITZAN. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,


Mark Haueter
Chairman
Police Pension Board


Chairman
Fire Pension Board